# Request for Waiver or Deferral of College Admission Application Fee

To Director of Admissions:

Please consider waiving or deferring payment of the college admission application fee for **<INSERT STUDENT NAME>**. The student meets the requirements in one or more areas to qualify for an admission fee waiver. Based on my knowledge of the student’s circumstances, I believe that payment of the college admission application fee would be a hardship. I appreciate your consideration.

Sincerely,

**<INSERT NAME>**

**<INSERT TITLE>**

**<INSERT SCHOOL NAME>**